British Society for Gynaecological Endoscopy

Minutes of the BSGE Council Meeting
Held on Wednesday, 3rd June 2015
At Meeting Room 1, UCLH, London at 17:30 to 20:00

Agenda points	Items
	Present: Ertan Saridogan, President (ES) Dominic Byrne, Vice President (DB) Mark Whittaker, Honorary Secretary (MW) Thomas Ind, Honorary Treasurer (TI) Sameer Umranikar (SU) Justin Clark (JC) Tyrone Carpenter (TC) Shaheen Khazali (SK) Fevzi Shakir (FS) Natasha Waters (NW) Gillian Smith (GS) Liza Ball (LB) Kirana Arambage (KA) Simon Jackson (SJ) **Apologies:** Atia Khan Chris Guyer Ian Curry, RCOG Vice President who had planned to attend the meeting, but had to cancel due to illness in family
	Atia sent apologies at the last minute as Conference issues needed organisation. Minutes therefore compiled by MW as Hon sec
2.	**Minutes of the last meeting held on 3rd December 2014**
	Minutes were accepted by the Council.
3.	**Matters arising**
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4	BSGE Silver Jubilee Meeting 2015 The plans for the SJM were explained to Council. AK was absent from Council as she was finalising the Exhibitors arrangements are there had been some last minute problems with the space occupied by some stands. The meeting otherwise was finalised and an excellent attendance was anticipated. Thanks went to Arvind and his LOC for all their hard work.
5	**Presidents Items**
5.1	RCOG Green top guidelines - ES reported that the Endometrial Hyperplasia Guidelines were now in the final phase and that they had been sent for comments to the RCOG membership. ES and Justin Clarke sent comments on the Hysteroscopic fluid management guidelines to Sameer Umranikar who would finalise the guidelines following these comments. Lisa Ball has informed

	a team to work on Laparoscopy in pregnancy guidelines.
5.2	Laparoscopic Hysterectomy Project Short presentation by JE, MW and NW to explain the progress made on the LapHyst project. The proposal was backed by Council to include the establishment of the course and underwrite the initial development costs of the project to include the first course.
5.3	BSGE Office/activities at the RCOG – ES reported to the Council that this item was to be discussed with Ian Currie.
5.4	Endometrial Hyperplasia (RCOG/BSGE) guideline The completion of this guideline was confirmed.
5.5	Morcellation of Fibroids at Hysterectomy and Myomectomy The BSGE, AAGL and ESGE responses were discussed.
6	**Vice President's items (DB)**
6.1	DB gave an update on the BSGE endo centres project. The recommendations on additional requirements for Endocentres were agreed. These were to introduce an annual exemplar video from each Endocentre from 2016. The video will be assessed by the Scientific Advisory Group around the time of the ASM to confirm that appropriate cases are being added to the database. The second requirement is to change from twelve cases of pararectal dissection per centre to twelve cases per gynaecological surgeon. This will provide equity of workload between centres with differing numbers of Gynaecologists. This will be introduced in 2017.
7	**Honorary Treasurer's items (TI)**
7.1	BSGE Treasurer's report was submitted and discussed.
7.2	BSGE e-mail accounts
7.3	PayPal It was agreed that TI would further explore development of a PayPal account for the BSGE and this will be useful for payment of membership and course fees.
8	**Honorary Secretary's items (MW)**
8.1	BSGE Election result MW informed Council that Sameer Umranikar was re-elected for a second term.
8.2	Membership Drive Council members were asked to try to encourage members who may have let their membership lapse to rejoin the Society.
8.3	BSGI Collaboration An approach has been made by BSGI for closed working relationships with BSGE. It was agreed that MW and ES would discuss this further with Nasar Amso and invite him to become a co-opted member of Council to establish how this could be mutually beneficial to both Societies.
8.4	Judging at SJM The Council were asked to help out with the judging requirement of the SJM. Volunteers filled the roles required.
8.5	Consent for video recording at SJM It was agreed how speakers would be asked for consent to being videoed and reproduction of the talks on the website.
8.6	Endo nurses BSGE membership It was agreed that BSGE should actively encourage endometriosis nurses to join the BSGE.

	Membership for the first year would be free and the nurses would be expected to attend the BSGE ASM on an annual basis. Agreed by Council.
8.7	BSGE Secretarial support The efforts of AK over the last year and in particular the organisation of the SJM were acknowledged and AK was thanked.
9	BSGE LapHyst project – previously discussed in the meeting
10	**Portfolio reports**
10.1	**Website** SK submitted his portfolio report. The webcasts and problems with the website hosting were discussed. It was acknowledged that he had committed a lot of effort to the project and more time would be required to discuss the future developments of the website. It was suggested that SK join the Officers in a teleconference call for further discussion before the next Council meeting.
10.2	**BSGE Endometriosis Centres** DB circulated the Endocentre Portfolio report before the Council meeting. Council agreed to support the BSGE commitment to organise training for the Endo CNS and this would involve a workshop/training at the ASM in Cornwall next year. It will be essential for the CNS to attend the ASM of the BSGE in the future. It would be expected that nurses would attend each year unless there was a significant reason to prevent attendance. Over a five year period at least 4 attedeces would be expected. Council were delighted to hear that NHS Scotland has recently adopted the BSGE accreditation model for Endo Centres in Scotland.
10.3	**Awards & Bursaries**
	SJ reported on the high quality of applications received for this years round of Ethicon training fellowships. These were shortlisted and appointed by SJ and ES
10.4	**Guidelines**
	LB submitted a portfolio report. LB reported on the progress on guideline development especially for rare conditions and an update on the 'Laparoscopy in Pregnancy' guideline
10.5	**Nurse & Paramedic**
	GS submitted a portfolio report and updated on three key areas • Endometriosis Clinical Nurse Specialists Project • 12th Annual Nurse Hysteroscopy Meeting • Nurse Hysteroscopy Treatment Audit
10.6	**Research & Audit**
	JC submitted a portfolio report. Progress on current research and audit is included in his report. The database he has created

	was explained and details given for log in.
10.7	**Industry Relations and Meetings**
	TC submitted his report. Once again a very impressive sponsorship has been achieved for the ASM.
10.8	**Hysteroscopy**
	NW submitted a report The following were discussed: NICE guideline on morcellation of fibroids. OPT Trial results BSGE out-patient survey BSGE SJM workshop
10.9	**Trainee Representatives**
	FS and KA updated on trainees programme
10.10	**Laparoscopic Training**
	SU submitted his report SU updated on: RCOG ATSM 2015 The RCOG Sim pilot project RCOG plans to run ATSM's overseas.
11	AOB
	No other business was discussed
	Date next meeting 21st September 2015, UCLH, 1800hrs